

FEB 14 2017

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B Davis DEPUTY

On this 23rd day of January, 2017, the Commissioners' Court of Panola County, Texas met in a Special Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

**PRAYER:** Commissioner Ronnie LaGrone gave the prayer.

**OPEN MEETING:**

**1. CITIZEN COMMENTS:**

Debra Berry, representing Anderson Cemetery in the Antioch Community, addressed the Court about her concern over the litter problem in the area surrounding Anderson Cemetery, and the County as a whole. Judge LeeAnn Jones agreed that there is a significant problem in the County, and stated that she would contact the City of Carthage and would consider an agenda item in the future declaring a county-wide clean up day. Commissioners Ronnie LaGrone and Dale LaGrone stated that if trash is collected and the bags left on the County's right-of-way in their respective precincts, they would instruct their road and bridge crews to pick up the trash bags.

**2. COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

**3. COUNTY JUDGE'S REPORT:**

County Judge LeeAnn Jones reported that the County has received a letter of appreciation from ETCADA for the monetary contribution made for the fourth quarter of 2016.

**4. CONSENT ITEMS:**

**PERSONNEL**

- a. To record and ratify the title change of Communication Supervisor Corporal to Communications Officer for the Panola County Sheriff's Office effective January 14, 2017.
- b. To record the employment of Heather Bowen as a Communications Officer with the Panola County Sheriff's Department effective January 14, 2017 at the rate of \$15.99 per hour.

#### **ROAD & BRIDGE**

- a. To accept and record a donation of \$1,485.00 from Walsh Timber Company for use by the Panola County Road and Bridge Department, Precinct #2 for County Road #269.

#### **MISCELLANEOUS**

- a. To approve the Tentative Schedule for 2017 Budget Process for Fiscal Year 2018.
- b. To record the Racial Profiling Report for Fiscal Year 2016 for Panola County Sheriff Kevin Lake.
- c. To record the Racial Profiling Report for Fiscal Year 2016 for Panola County Constable, Precincts #2 & #3, Mitch Norton.
- d. To record the reappointment of Carl Sidney Burns as Panola County Auditor for a two (2) year term commencing March 1, 2017.
- e. To record the reappointment of Jennifer Marie Stacy as Panola County 1<sup>st</sup> Assistant County Auditor for a two (2) year term commencing March 1, 2017.
- f. To record the reappointment of Brooke Lipsey as Panola County 2<sup>nd</sup> Assistant County Auditor for a two (2) year term commencing March 1, 2017.
- g. To approve the establishment of PayPal account for the credit card processing of Panola County Super Search for public land record searches, Panola County Clerk's Office.
- h. To approve the establishment of an ACH account for the processing of Texas Land Records for public land record searches, Panola County Clerk's Office.
- i. To record Statement of Officer and Oath of Office forms for Panola County Sheriff's Department Reserve Deputy Scott Jones.
- j. To approve and record 2016 Budget Amendment No. 18.
- k. To approve and record 2017 Budget Amendment No. 2.
- l. To record a copy of Panola County Community Supervision and Corrections Departments Minutes of Meeting held October 25, 2016; Panola County CSCD Proposed FY-2018 Adult Drug Court Grant Application for FY-2018; Panola County CSCD Proposed FY-2018 Adult Drug Court Grant Budget; Panola County CSCD Proposed FY-2017 Program #13 Sex Offender Budget Adjustment #1; and to record written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval.
- m. To record American States Insurance Company Continuation Certificates for County Auditor Sidney Burns, 1<sup>st</sup> Assistant County Auditor Jennifer Stacy, and 2<sup>nd</sup> Assistant County Auditor Brooke Lipsey.

#### **REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County

Treasurer Joni Reed; Panola County District Clerk Debra Johnson; Panola County Justice of the Peace, Precincts #1 & #4, David Gray; and Panola County Emergency Management Coordinator James G. Young.

Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve all the Consent Items. The motion passed unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

5. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to approve, record and ratify a change in status of employment for Terry Evans from Foreman to Operator with the Panola County Road and Bridge Department, Precinct #3, effective January 21, 2017 at the rate of \$17.91 per hour. The motion passed unanimously. SEE LETTER ATTACHED.
7. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve, record and ratify a change in status of employment for Roy Avery from Operator to Foreman with the Panola County Road and Bridge Department, Precinct #3, effective January 21, 2017 at the rate of \$3,800.88 per month. The motion passed unanimously. SEE LETTER ATTACHED.
8. Commissioner Craig M. Lawless moved and Commissioner Ronnie LaGrone seconded the motion to award the bid for Aviation Gasoline 100LL and Jet A Fuel for Panola County Airport-Sharpe Field for fiscal year 2017 to **Avfuel Corporation**. The motion passed unanimously. SEE BID ATTACHED.
9. Commissioner Dale LaGrone moved and Commissioner Ronnie LaGrone seconded the motion to approve approve a proposal from Overhead Door for repairs to the Panola County Exposition Center. The motion passed unanimously. SEE QUOTE ATTACHED. Commissioner Ronnie LaGrone noted that the other entities involved in maintenance of the Panola County Exposition Center will be responsible for a share of this expense.
10. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a bid from Russell Carpet One for the removal and replacement of carpet in the Panola County Auto Registration Office. The motion passed unanimously. SEE LETTER AND QUOTE ATTACHED.
11. Commissioner Ronnie LaGrone moved and Commissioner Dale LaGrone seconded the motion to adopt a resolution in support of the Panola County Adult Drug Court Grant for FY-2018. The motion passed unanimously. SEE RESOLUTION ATTACHED.
12. Commissioner Ronnie LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve Panola County Adult Drug Court Grant Application for FY-2018; and to approve Drug Court Grant Proposed Budget for FY-2018. The motion passed unanimously. SEE APPLICATION AND BUDGET ATTACHED.
13. The meeting adjourned at 9:27 AM to discuss personnel, pursuant to Texas Government Code, Section 551.074.
14. The meeting reconvened at 9:53 AM. Commissioner Ronnie LaGrone moved and Commissioner John Gradberg seconded the motion to authorize County Treasurer Joni Reed to investigate and return at a later date with a recommendation for the purchase

of a time management system for use by county employees. The motion passed unanimously.

The meeting was then adjourned.

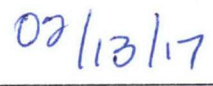
Dated this 23rd day of January, 2017.

  
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LeeAnn Jones, County Judge, Panola County, Texas

State of Texas  
County of Panola

I, Bobbie Davis, Panola County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for January 23, 2017.

  
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Bobbie Davis, County Clerk, Panola County, Texas

  
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Date

